

The Treasures of
Madison County, Inc.
Madison, Florida.

DEED OF GIFT

1. Collection Number _____

Date of Gift: _____

2. Received From: _____

3. Legal Owner's Name: _____

Address: _____

Address: _____

City, State: _____

City, State: _____

Telephone Number: _____

Telephone Number: _____

4. In accordance with the policies and procedures of the Treasures of Madison County, Inc., the Treasures of Madison County, Inc. accepts the material described below, under the terms and conditions indicated on the reverse side of this Deed of Gift.

a. Description of Materials: _____

b. Restrictions: _____

Certification:

In Witness Whereof, we affix our names:

Donor

Date: _____

Treasures of Madison County, Inc.

Date: _____

Donor

Date: _____

Donor

Date: _____

**DEED OF GIFT
CONDITIONS OF GIFT**

1. The Donor(s) being the sole and absolute owner(s) of the materials described on this form, do hereby give, transfer, and deliver all right, title, and interest in and to these materials, together with all copyright that the donor hold herein, to the Treasures of Madison County, Inc.
2. The Treasures of Madison County, Inc. will house and maintain the collection in good order according to accepted archival principles and procedures as set forth in the policy and procedures of the Treasures of Madison County, Inc. to ensure both preservation and accessibility to researchers and the public. The Treasures of Madison County, Inc., however, shall not be liable for damage to, or loss or destruction of the materials.
3. The materials will be made available generally to the public. Any restrictions on access requested by the donor for reasons of privacy or confidentiality must be noted specifically and must have a date of termination.
4. Any materials donated to the Treasures of Madison County, Inc. may not be removed from the Treasures of Madison County, Inc.; however, the Treasures of Madison County, Inc. will provide copies of materials, when feasible, for the donor.
5. The general public using the materials will be supplied copies, upon request, of any items from the collection, in accordance with the policies of the Treasures of Madison County, Inc., unless such photocopying or other reproduction is specifically prohibited or would be detrimental to the collection.
6. The Treasures of Madison County, Inc., as owner of copyright transferred by this Deed of Gift, may exercise or transfer to a third party the right of quotation or publication.
7. The Treasures of Madison County, Inc. will use its discretion in disposing of unwanted materials.
8. The donor understands and agrees that the Treasures of Madison County, Inc. may utilize the materials in any manner as authorized in its policies and procedures include the sale of copies of said materials to the public.

The Treasures of Madison County, Inc. is a non-profit Florida Corporation with a 501(c)(3) designation with the Internal Revenue Service. On behalf of the Treasures of Madison County, we thank you for your gift.